



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW BOARD

TUESDAY 2ND MARCH 2010, AT 6.00 P.M.

COUNCIL CHAMBER, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE

MEMBERS: Councillors S. R. Colella (Chairman), Mrs. M. Bunker (Vice-Chairman), Mrs. R. L. Dent, Mrs. J. M. L. A. Griffiths, D. L. Pardoe, Mrs. C. J. Spencer and L. J. Turner

AGENDA

1. To receive apologies for absence
2. Declarations of Interest and whipping arrangements
3. To confirm the accuracy of the minutes of the meeting of the Overview Board held on 2nd February 2010 (Pages 1 - 6)
4. Verbal update on progress of Community Involvement in Local Democracy Task Group (Task Group Chairman: Councillor L. J. Turner)
5. Forward Plan of Key Decisions (Pages 7 - 26)
6. Work Programme (Pages 27 - 44)
7. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman considers to be of so urgent a nature it cannot wait until the next meeting.

K DICKS
Chief Executive

The Council House
Burcot Lane
BROMSGROVE
Worcestershire
B60 1AA

22nd February 2010

Agenda Item 3

BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW BOARD

TUESDAY, 2ND FEBRUARY 2010, AT 6.00 P.M.

PRESENT: Councillors S. R. Colella (Chairman), Mrs. M. Bunker (Vice-Chairman), Mrs. J. M. L. A. Griffiths, D. L. Pardoe, Mrs. C. J. Spencer and L. J. Turner

Observers: Councillor Mrs. M. A. Sherrey JP

Officers: Ms. J. Pickering, Mr. M. Carr, Ms. P. Ross and Mrs. A. Scarce

41/09 **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Mrs. R. L. Dent.

42/09 **DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS**

No declarations of interest or whipping arrangements were received.

43/09 **MINUTES**

The minutes of the meeting of the Overview Board held on 3rd November 2009 were submitted.

RESOLVED that the minutes be confirmed as a correct record.

44/09 **OLDER PEOPLE TASK GROUP REPORT**

The Chairman invited Councillor Mrs. M. Bunker, Chairman of the Older People Task Group to introduce the report.

The Chairman of the Older People Task Group firstly thanked those involved in the Task Group, both Members and Officers and Ms. A. Sowton (Bromsgrove & Redditch Network, BARN) who was co-opted onto the Task Group, for their assistance. She then went on to give details of the work carried out which included presentations from a variety of sources including Bromsgrove District Housing Trust (BDHT), Age Concern and an Independent Financial Advisor.

The Task Group Chairman said they had contacted various partner agencies but had been disappointed that they had not received a response from the Parish Councils, as it was felt that they would be a useful contact to assist in making information available to the relevant residents.

Members were advised that Wythall Parish Council were in fact arranging a "Seniors Information Day" in September 2010 and would be writing to all

relevant agencies inviting them to attend in order to promote the services they provided and invited the Portfolio Holder for Vulnerable & Older People (including Lifeline) to attend. The Portfolio Holder agreed that this was an excellent idea and the Board discussed in more detail the use of Older People's Champions and how Parish Councillors could be supportive in this particular area.

The Chairman of the Task Group gave details of the success which was achieved by promoting and publicising events being held with partner agencies to celebrate UK Older People's Day. Positive feedback had been received from residents and the Council's Community Services had successfully participated in this event.

The Task Group had identified the need to provide clear information on key services in a variety of formats and the need to establish a single point of contact for information on what services were available and how to access those services easily. The recommendations within the report highlighted the importance of this and the need to raise awareness of the extensive range of existing services. The creation of an A-Z Directory would be an integral part of communicating this information and it was important that it was done in a format that was "user friendly" and it was hoped that paper copies would be available, not just electronic versions. Members then discussed the various ways in which this information could be made available. The Head of Financial Services confirmed that £8,000 had been made available for 2010/11 and a further £10,000 for the following year. The Portfolio Holder advised that, example A-Z Directories from other councils were being looked at as a template on which to base the Council's own. A working group would be formed to ensure that this was moved forward and updates would be provided to the Board on a regular basis.

Members congratulated the Chairman of the Older People Task Group on completion of an impressive piece of work and the comprehensive topics covered in it. It was a piece of work which should be publicised and used to encourage other Members to participate in Task Groups as this showed that they could make a difference and every opportunity should be used to promote this.

It was agreed that the recommendations should be transferred to the recommendation tracker with a timetable set to ensure that the recommendations were implemented.

The Board discussed, in detail, with the Chairman of the Older People Task Group the origin of the Task Group and if the Chairman felt there was a need to carry out further investigations. The Chairman explained that the Assistant Chief Executive had, during the course of the Task Group, contacted Worcestershire County Council (WCC) in respect of the Older People's Strategy for Worcestershire, which was currently being revised. She confirmed that the Older People Task Group Report covered Levels 1 and 2 and that it would be appropriate for the Board to investigate Levels 3, 4 and 5 which dealt with dependency created by older age. Officers confirmed that

this had in fact been included in the Board's Work Programme, with an initial presentation to the meeting on 27th April 2010.

Having considered the findings and recommendations contained within the report which related to the Overview investigation undertaken by the Older People Task Group, it was

RESOLVED:

- (a) that the report and recommendations contained within it are approved;
and
- (b) that the report be submitted to Cabinet.

45/09 **REVIEW OF PROCUREMENT ARRANGEMENTS**

The Board received a report on the current procurement arrangements and practices in place across the Council to support the delivery of Value for Money. The Head of Financial Services gave background information and advised Members that the Council had had a procurement advisor since 2006. The officer was shared with Redditch Borough Council in the delivery and advice of procurement activities across both councils.

Members were informed that a procurement code and strategy had been developed to ensure a consistent approach and to provide appropriate levels of internal control when procuring goods and services. It was anticipated that a significant element of the Government efficiency targets would be delivered through collaborative procurement and improved practices within local authorities. The Office of Government Commerce (OGC) had revealed in its annual statement that the public sector had achieved a record £1.4bn savings from procurement collaboration schemes.

Members were advised that the Use of Resources Framework included a focus on procurement and specifically identified improvement to Value for Money that could be delivered through procurement opportunities. The Council had scored 2 (out of 4) on these areas. Officers were preparing a self assessment in relation to the use of resources for 2009/10 which would include the improvements to procurement and identify areas of concern. In addition, a County wide exercise had been undertaken, funded by the Regional Improvement Agency, to identify the supplier base across the County. It was anticipated that this information could be used to drive collaborative working and encourage renegotiation with suppliers. The report in relation to this information would be available shortly.

After detailed discussion, Members agreed that it would be a useful exercise, for both Members and officers, for the Board to consider the procurement arrangements and strategy in more detail.

RESOLVED:

- (a) that the Board note the current arrangements in place in relation to procurement and relevant regulations; and
- (b) that a detailed review of the procurement arrangements be included in the Overview Board Work Programme for the year 2010/11.

46/09 **IMPLEMENTATION OF THE CIVIL PARKING ENFORCEMENT PROPOSALS - VERBAL UPDATE**

The Board were advised that due to the new appointments of Heads of Service, the Head of Street Scene and Community was unable to attend the meeting. It was hoped that the new Head of Environmental Services would be in a position to take up some of his role over the next few weeks and Members were asked to bear with the Management Team during this transitional period.

Members were advised that a brief update had been received from the Transport and Engineering Officer in the absence of the Head of Street Scene and Community.

RESOLVED:

- (a) that the Head of Environmental Services be asked to attend the Overview Board meeting on 30th March 2010 to provide a verbal update; and
- (b) that the Overview Board receive a written report on the Implementation of the Civil Parking Enforcement Proposals at the Overview Board meeting on 27th April 2010.

47/09 **COMMUNITY INVOLVEMENT IN THE DEMOCRATIC PROCESS TASK GROUP MEMBERSHIP AND TERMS OF REFERENCE**

The Board considered a report on the Community Involvement in the Democratic Process Task Group. At the Overview Board meeting on 3rd November 2009 Councillor L. J. Turner had been appointed Chairman of the Community Involvement in the Democratic Process Task Group. Members were advised that the Task Group had already had an informal meeting in order to prepare a project plan. A formal meeting would be held on 4th February 2010 to approve the project plan and the Chairman gave details of witnesses they anticipated would attend the meetings and the topics to be covered. The Chairman of the Task Group gave a brief outline of the anticipated objectives.

RESOLVED:

- (a) that the membership of the Task Group be agreed;
- (b) that the terms of reference of the Community Involvement in the Democratic Process Task Group as set out in the report be agreed;
- (c) that the Task Group commence its investigation as soon as possible and report back to the Overview Board on 30th March 2010; and
- (d) that the Task Group be re-named "Community Involvement in Local Democracy".

48/09 **OVERVIEW BOARD QUARTERLY RECOMMENDATION TRACKER**

The Board considered the Quarterly Recommendation Tracker and was advised that officers were modifying the template of this document to incorporate more clarified information. Members agreed it would be useful to include the Portfolio Holder's details, the date when the item came before the

Overview Board and a timescale to cover implementation and the outcomes of each recommendation. This would enable Members to monitor more closely the outcomes from recommendations and take any action necessary to ensure these were implemented and to see what had been achieved. Members were advised that the information would also be included in the Overview & Scrutiny Board Annual Report.

The Board discussed the recommendations agreed by the Overview Board at its meeting on 3rd November 2009, on the Communications Strategy Review 2009, "that a simple easy to read breakdown of BDC's responsibilities and service provision be provided periodically at key times of the year to residents to communicate how BDC allocates spending according to residents' priorities and BDC budget allocations, emphasising value for money". Members were advised that it was difficult for the Council to make amendments to the information provided in this way. The Head of Financial Services informed the Board that a full page "advertisement" was usually put in the local press and the information was also contained within Together Bromsgrove. As Members were concerned that this was not published until later in the year, the Head of Financial Services undertook to check this with the relevant department and, if necessary, ask if it would be possible to bring the date forward.

Members drew attention to the recommendations of the Anti-Social Behaviour and Alcohol Free Zones Task Group, agreed by the Board on 3rd February 2009, particularly the recommendation "Maximise use and effectiveness of CCTV" and requested details of the outcome of the implementation of this decision.

RESOLVED:

- (a) that the Overview Board Quarterly Recommendation Tracker be noted and updated;
- (b) that officers make enquiries in respect of the implementation of the Anti-Social Behaviour and Alcohol Free Zones Task Group recommendations and report back to the Overview Board at the meeting to be held on 30th March 2010; and
- (c) that a new template for the Quarterly Recommendation Tracker be submitted to the Overview Board meeting on 30th March 2010 for approval.

49/09

FORWARD PLAN OF KEY DECISIONS - 1ST FEBRUARY TO 31ST MAY 2010

The Board considered the Forward Plan of Key Decisions 1st February to 31st May 2010 and expressed concern that several items which had been placed late on the Forward Plan did not give the Overview Board sufficient time to consider them before being presented to Cabinet. The Head of Financial Services advised Members that she understood their concerns but explained that in some cases circumstances changed and Cabinet needed to take action as quickly as possible.

The Board was also concerned that there was an element of slippage on some items on the Forward Plan and asked for clarification as to why this had

occurred. The Head of Financial Services advised that this was, in some cases due to the implementation of the Shared Services Management Team structure and asked Members once again to bear with the Management Team during this transitional period.

Members discussed possible items on the Forward Plan to investigate such as the Economic Development Strategy. However, officers confirmed that the Economic Development Strategy was in fact an item that was already included on the Scrutiny Board Work Programme.

50/09 **WORK PROGRAMME**

The Board gave consideration to the Work Programme and discussed future topics. Officers confirmed that at the meeting to be held on 30th March 2010 Members would be given the opportunity to investigate both the planning policy (in light of the Planning Peer Review) and the licensing policy of the Council. The Head of Financial Services confirmed that this would be dealt with by the Executive Director (Planning, Regeneration, Regulatory and Housing Services).

Members agreed that by planning the work programme in advance it gave the relevant departments the opportunity to provide a comprehensive response to assist Members in the decision making process.

As there were very few items programmed in for the Overview Board meeting to be held on 2nd March 2010, after discussion, Members agreed that this meeting time should be used as a meeting for the Community Involvement in Local Democracy Task Group.

RESOLVED that the Overview Board Work Programme be agreed.

The meeting closed at 7.55 p.m.

Chairman

FORWARD PLAN OF KEY DECISIONS

1 MARCH TO 30 JUNE 2010

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 1 March to 30 June 2010. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

Key Decisions are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

Key Decisions will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

Further details of each Key Decision are appended to the Forward Plan. To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. The Forward Plan is updated and published on the Council's website on a monthly basis.

CABINET MEMBERSHIP

Councillor R. Hollingworth
Councillor G. N. Denaro

Councillor Dr. D. W. P. Booth
Councillor J. T. Duddy

Councillor Mrs. J. Dyer M.B.E.
Councillor Mrs. M. A. Sherrey
Councillor R. D. Smith
Councillor M. J. A. Webb
Councillor P. J. Whittaker

Leader of the Council and Portfolio Holder for the Improvement Plan
Deputy Leader and Portfolio Holder for Resources (including Financial Services, Legal, Equalities & Democratic Services, Human Resources and ICT)
Portfolio Holder for Street Scene and Project Management of the Town Centre
Portfolio Holder for Economic Development, Retail Regeneration and Revenue Generation (including Car Parking)
Portfolio Holder for Planning and Transport
Portfolio Holder for Vulnerable and Older People (including Lifeline)
Portfolio Holder for Youth, Sports, Recreation and Culture
Portfolio Holder for Community and Customer Engagement and Community Safety
Portfolio Holder for Strategic Housing, Environment and Climate Change

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or email: k.firth@bromsgrove.gov.uk

Item No.	Decision Taker & Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Cabinet 3 March 2010		Treasury Management Strategy and Investment Strategy 2010/11 to 2012/13	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council
2	Cabinet 3 March 2010		Bromsgrove Low Cost Housing Scheme	Key	Councillor P. J. Whittaker	
3	Cabinet 3 March 2010		Homeless Grant Funding – Outturn for 2009/10 and Proposed Use for 2010/11	Key	Councillor P. J. Whittaker	
4	Cabinet 3 March 2010	Cabinet 3 February 2010	Supporting People Strategy for Worcestershire 2010/13	Key	Councillor P. J. Whittaker	Delayed by officers for further consideration
5	Cabinet 3 March 2010		Improvement Plan Exception Report – January 2010	Non-Key	Councillor R. Hollingworth	
6	Cabinet 3 March 2010		Non Domestic Rates – Hardship Relief Policy	Non-Key	Councillor R. Hollingworth	
7	Cabinet 3 March 2010		Overview Board/Older People Task Group Report	Non-Key	Councillor Mrs. M. A. Sherrey	
8	Cabinet 3 March 2010		Performance Monitoring – January 2010	Non-Key	Councillor R. Hollingworth	
9	Cabinet 3 March 2010		Write-Offs – Council Tax and Business Rates (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key	Councillor G. N. Denaro	

10	Cabinet 7 April 2010	Cabinet 3 March 2010	Capital Strategy 2010/13	Non-Key*	Councillor G. N. Denaro	* Cabinet will make recommendations to the full Council. Delayed by officers for further consideration
11	Cabinet 7 April 2010	Cabinet 3 March 2010	Council Plan 2010/13 Part 2	Non-Key*	Councillor R. Hollingworth	* Cabinet will make recommendations to the full Council. Delayed by officers for further consideration
12	Cabinet 7 April 2010		Access Policy for Trans-People (Sports & Leisure Services & Facilities)	Key	Councillors G. N. Denaro & R. D. Smith	
13	Cabinet 7 April 2010	Cabinet 3 February 2010	Countywide Home Improvement Agency for Worcestershire – Progress on Delivery	Key	Councillor P. J. Whittaker	Delayed by officers for further consideration
14	Cabinet 7 April 2010	Cabinet 3 February 2010	Pavement Café Policy	Key	Councillor P. J. Whittaker	Delayed by officers for further consideration
15	Cabinet 7 April 2010		Artrix – Restructuring of Operating Trust	Non-Key	Councillor R. D. Smith	
16	Cabinet 7 April 2010	Cabinet 3 March 2009	Benefit Take-Up Strategy	Non-Key	Councillor G. N. Denaro	Delayed by officers for further consideration
17	Cabinet 7 April 2010	Cabinet 4 March 2009	Economic Development Strategy	Non-Key	Councillor J. T. Duddy	Delayed pending discussions regarding Economic Development in North Worcestershire. Consultants have been commissioned to prepare a Strategy

18	Cabinet 7 April 2010	Cabinet 3 February 2010	Proposed Bromsgrove Memorial	Non-Key	Councillor M. J. A. Webb	Delayed by officers for further consideration
19	Cabinet 7 April 2010	Cabinet 4 November 2009	Community Engagement Strategy Review	Non-Key	Councillor M. J. A. Webb	Deferred to take account of new departmental business plans
20	Cabinet 7 April 2010		Improvement Plan Exception Report – February 2010	Non-Key	Councillor R. Hollingworth	
21	Cabinet 7 April 2010		Performance Monitoring – February 2010	Non-Key	Councillor R. Hollingworth	
22	Cabinet 7 April 2010	Cabinet 3 February 2010	Policy for Events in Bromsgrove High Street (review of policy)	Non-Key	Councillor G. N. Denaro	Delayed by officers for further consideration
23	Cabinet 28 April 2010	Cabinet 3 March 2010	Pre-application Planning Advice - Charges	Non-Key*		* Cabinet will make recommendations to the full Council. Delayed by officers for further consideration
24	Cabinet 28 April 2010	Cabinet 3 February 2010	Countywide Housing Strategy for Worcestershire	Key	Councillor P. J. Whittaker	Delayed by officers for further consideration
25	Cabinet 28 April 2010		Community Involvement in the Democratic Process – Overview Board/Task Group report	Non-Key	Councillors G. N. Denaro & M. J. A. Webb	
26	Cabinet 28 April 2010		Improvement Plan Exception Report – March 2010	Non-Key	Councillor R. Hollingworth	
27	Cabinet 28 April 2010		Performance Monitoring – March 2010	Non-Key	Councillor R. Hollingworth	

28	Cabinet 2 June 2010		Improvement Plan Exception Report – April 2010	Non-Key	Councillor R. Hollingworth			
29	Cabinet 2 June 2010		Improving Residents Satisfaction - Scrutiny Board/Task Group Report	Non-Key	Councillor M. J. A. Webb			
30	Cabinet 2 June 2010		Performance Monitoring – April 2010	Non-Key	Councillor R. Hollingworth			
31	Cabinet 30 June 2010		Statement of Accounts	Non-Key*	Councillor G. N. Denaro			* Cabinet will make recommendations to the full Council
32	Cabinet 30 June 2010		Improvement Plan Exception Report – April 2010	Non-Key	Councillor R. Hollingworth			
33	Cabinet 30 June 2010		Performance Monitoring – May 2010	Non-Key	Councillor R. Hollingworth			

NOTE: There will be no Cabinet meeting in May 2010

KEY DECISION

Proposed to be made by
the Cabinet on
3 March 2010

<p>LEAD MEMBER/ PORTFOLIO HOLDER Peter Whitaker</p>	<p>ITEM BROMSGROVE LOW-COST HOUSING SCHEME</p>	<p>WARDS AFFECTED All</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None</p> <p>REPORT AUTHOR Jayne Burton. Housing Performance Monitoring and Enabling Officer</p>	<p>SUMMARY</p> <p>1.1 Since 1989 Bromsgrove District Council has operated a Low-Cost Housing Scheme involving 222, one two and three bedroom houses sold to first time buyers at 70% of market value. The purchasers then had the opportunity to staircase out to full ownership and a number have exercised this right meaning that there are now only one hundred and twenty properties left in the scheme.</p> <p>1.2 The current eligibility criteria is restricted to applicants who live in Bromsgrove District. Currently there is little demand for these properties, and there are only fifteen applicants on the Low Cost Housing waiting list. Low demand is partly due to the current difficulties of obtaining mortgages for these types of affordable properties and partly due to lack of awareness of the scheme. As properties only become available occasionally with very little notice the applicants on the list are rarely in a position to move and the properties then have to be passed to estate agents for open marketing to any potential purchasers who may be from outside the District.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN Affects all wards</p>

	<p>1.3 This report therefore proposes an extension to the eligibility criteria and revised methods of marketing the scheme and properties that become available for sale.</p>	
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<p>CONSULTATION DETAILS</p> <p>Stakeholders N/A</p>	<p>Method of Consultation Circulated to Heads of Service and Portfolio Holder via email</p>	<p>Consultation period or dates N/A</p>
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<p>DECISION TO BE MADE IN PARTNERSHIP WITH N/A</p>

Item No.3

KEY DECISION

Proposed to be made by
the Cabinet on
3 March 2009

<p>LEAD MEMBER/ PORTFOLIO HOLDER Cllr Peter Whittaker Portfolio Holder</p>	<p>ITEM</p> <p>OUTURN EXPENDITURE OF CLG HOMELESSNESS GRANT FUNDING FOR 2009/10 AND PROPOSED USE OF GRANT FOR HOMELESSNESS PREVENTATIVE SCHEMES FOR 2010/11</p>	<p>WARDS AFFECTED All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Planning & Environment</p> <p>REPORT AUTHOR A.M. Coel Strategic Housing Manager 01527 88270</p>	<p>SUMMARY</p> <p>The annual report advising members of the amount of CLG Grant allocated to the District Council for use on a range of homelessness support services and schemes.</p> <p>The report will provide information relating to:</p> <ul style="list-style-type: none"> • Homelessness support and preventative schemes currently in place funded by CLG Grant. 	<p>REASONS FOR BEING ON THE FORWARD PLAN Effect upon two or more wards</p>

	<ul style="list-style-type: none"> • Current homelessness trends and use of temporary accommodation. • Recommendations for the award of grant to specific homelessness support and preventative schemes for 2010/11. 	
<p>CONSULTATION DETAILS</p> <p>Stakeholders RSL's Support providers CAB Baseline BYHF</p>	<p>Method of Consultation</p> <p>The Bromsgrove Homelessness Strategy Steering Group that has been in place since 2002 has members representing a broad range of organisations. An opportunity is made annually for partner organisations to submit bids and comment upon all demands upon the funding available and contribute to the formulation of the recommendations that will come before Council Members in this report.</p>	<p>Consultation period or dates</p> <p>January 2010</p>
<p>DECISION TO BE MADE IN PARTNERSHIP WITH All organisations represented on the Bromsgrove Homelessness Strategy Steering Group.</p>		

Item No. 4

KEY DECISION

Proposed to be made by
the Cabinet on
3 March 2010

<p>LEAD MEMBER/ PORTFOLIO HOLDER Cllr Peter Whittaker Portfolio Holder for Strategic Housing</p>	<p>ITEM Supporting People Strategy For Worcestershire 2010 – 2013.</p>	<p>WARDS AFFECTED All wards.</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Planning & Environment Draft SP Strategy. REPORT AUTHOR A.M. Coel Strategic Housing Manager 01527 881270</p>	<p>SUMMARY Since 2003, the Worcestershire Supporting People Programme has been providing innovative housing related support to our most vulnerable and chaotic communities throughout the 6 Districts. The programme that provides essential preventative services for people who need support to gain the skills needed to live an independent life with limited or no additional intervention is helping more than 20,000 vulnerable people each year to attain or maintain independence, through the provision of housing related support services. The report will bring forward a new Supporting People Strategy for 2010-2013 for approval that will inform and embed the commissioning intentions and priorities for helping the most vulnerable and excluded to contribute</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN Effect upon two or more wards.</p>

	<p>to wider society within Worcestershire. This strategy is therefore a key document for the next 3 years, setting out the agenda for meeting challenges and strengthening the position of Supporting People within Worcestershire. The funding environment is arguably the biggest challenge in ensuring that these key services which are often a lifeline for some of the most vulnerable people are sustained.</p>	
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<p>CONSULTATION DETAILS</p> <p>Stakeholders 6 District Councils County Council PCT Probation Service RSLs Support Providers</p>	<p>Method of Consultation</p> <p>Consultation Events, focus groups and workshops and formal circulation of draft document.</p> <p>A specific consultation event for key District Council Members is being planned prior to formal consideration by the DC's.</p>	<p>Consultation period or dates</p> <p>The Draft Document will be circulated for consultation during December 2009 and January 2010.</p>
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<p>DECISION TO BE MADE IN PARTNERSHIP WITH</p> <p>6 District Councils County Council PCT Probation Service</p>
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KEY DECISION

Proposed to be made by
the Cabinet on
7 April 2010

<p>LEAD MEMBER/ PORTFOLIO HOLDER Councillor Geoff Denaro</p>	<p>ITEM SPORTS AND LEISURE – SERVICES AND FACILITIES – ACCESS FOR TRANS-PEOPLE</p>	<p>WARDS AFFECTED All wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Sports and Leisure – Services and Facilities – Access for Trans-People – Policy</p> <p>REPORT AUTHOR Fiona Scott, Equality Officer Telephone 01527 881719</p>	<p>SUMMARY This report explains the background to the consultation on and introduction of a policy in relation to Sports and Leisure Services and Facilities – Access for Trans-people. There is currently no policy for employees or other people who provide sports and leisure services on behalf of the District Council on the issues that arise when dealing with individuals who are going through a transition process and may have privacy needs or may present inappropriately causing concern to other service users. This policy will explain the best ways of dealing with these situations and this will help staff by providing an agreed framework to which they can refer should the need arise. The draft policy has been compiled with the assistance of specialist knowledge from the Gender Trust and has been subject to wide consultation in the District up to the 31st March 2010.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN The introduction of this policy affects all wards in the District and all members of the public who use Sports and Leisure Services and Facilities provided by the District Council.</p>

<p>CONSULTATION DETAILS</p> <p>Stakeholders Trans-people in the Bromsgrove District and trans – people visiting the District.</p> <p>All other members of the community who use the Sports and Leisure Services and Facilities provided by the Council or through partners are also affected. The Policy promotes understanding of differences and the reasons for the Council's policy.</p>	<p>Method of Consultation</p> <p>The Draft Policy and Consultation Comments form have been on the Council's website since 12th November. There was a press release in the previous week which announced the consultation period and the drop in sessions at the Customer Service Centre. These drop in sessions are for the public and staff to talk to a specialist adviser on this subject and give feedback for the consultation exercise. Training sessions have been provided for elected members, Equality Champions. The information has been circulated for comment to Senior and Corporate Management Teams and Trade Unions. Further information has been made available on the Council's Intranet and the documents have been widely circulated throughout community contacts and organisations.</p>	<p>Consultation period or dates</p> <p>2nd November to 31st March 2010</p>
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DECISION TO BE MADE IN PARTNERSHIP WITH
N/A

Item No. 13

KEY DECISION

Proposed to be made by
the Cabinet on
7 April 2010

<p>LEAD MEMBER/ PORTFOLIO HOLDER Cllr Peter Whittaker, Portfolio Holder for Strategic Housing</p>	<p>ITEM PROGRESS REPORT UPON DELIVERY OF A COUNTYWIDE HOME IMPROVEMENT AGENCY FOR WORCESTERSHIRE.</p>	<p>WARDS AFFECTED All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Planning & Environment</p> <p>REPORT AUTHOR A.M. Coel Strategic Housing Manager 01527 881270</p>	<p>SUMMARY In April 2009 the Executive Cabinet approved the Council's participation in the joint commissioning of a new countywide Home Improvement Agency and gave delegated authority to finalise the contractual arrangements on the basis of the Council committing the use of revenue and capital based budget contributions that are committed to the existing North Worcestershire Care and Repair Agency. Supporting People are the body responsible for commissioning the new service.</p> <p>The report will be a progress report upon the arrangements that are being put in place detailing the scope and method of delivery of the services provided by the new countywide agency that will play a key role in</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN Effect upon two or more Wards.</p>

	<p>delivering good quality housing related services to those vulnerable people in need of support to maintain their independence, health and wellbeing in their chosen home.</p>	
<p>CONSULTATION DETAILS</p> <p>Stakeholders 6 District Councils PCT County Council Occupational Therapy Service RSLs Supporting People</p>	<p>Method of Consultation</p> <p>Regular Multi Agency Steering Group meetings and joint development. Formal consultation with staff potentially transferring into the new service.</p>	<p>Consultation period or dates</p> <p>April 2009 – March 2010.</p>
<p>DECISION TO BE MADE IN PARTNERSHIP WITH</p> <p>6 District Councils County Council Supporting people Occupational Therapy Service.</p>		

KEY DECISION

Proposed to be made by
the Cabinet on
7 April 2010

<p>LEAD MEMBER/ PORTFOLIO HOLDER Councillor Peter Whittaker</p>	<p>ITEM PAVEMENT CAFÉ CONSENTS</p>	<p>WARDS AFFECTED All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report on behalf of Head of Planning & Environment Services</p>	<p>SUMMARY The Highways Act 1980 permits both the District Council and the County Council concurrently to give consent to the use of objects or structures on a highway for the purpose of either generating income, providing advice or advertising.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN The Policy will apply across the whole district. Whilst it is likely to be of most significance in the Town Centre, and in particular the High Street, the same policy will be applied across the whole district.</p>
<p>REPORT AUTHOR Debbie Warren Senior Solicitor 01527 881609 d.warren@bromsgrove.gov.uk</p>	<p>The County Council currently uses this provision to grant permission for “pavement cafes” on highway land.</p> <p>The Council has been negotiating with the County Council to see whether this power can be exercised wholly by Bromsgrove District Council, and the County Council has indicated that this would be acceptable and is working with the District Council in the formulation of a policy.</p> <p>Cabinet will be requested to consider and approve the application process, the fee structure and the policy to be applied.</p>	

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
Stakeholders: Worcestershire County Council	Correspondence, informal meetings	Consultation began in August 2009 and is due to conclude in November 2009

DECISION TO BE MADE IN PARTNERSHIP WITH
N/A

Item No. 24

KEY DECISION

Proposed to be made by
the Cabinet on
28 April 2010

<p>LEAD MEMBER/ PORTFOLIO HOLDER Cllr Peter Whittaker Portfolio Holder For Strategic Housing</p>	<p>ITEM COUNTYWIDE HOUSING STRATEGY FOR WORCESTERSHIRE</p>	<p>WARDS AFFECTED All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Planning & Environment Draft Countywide Housing Strategy and Action Plan.</p> <p>REPORT AUTHOR A.M. Coel Strategic Housing Manager 01527 881270</p>	<p>SUMMARY The report will bring forward a Countywide Housing Strategy and Action Plan for approval. Strategic housing functions are predominantly operated through District Councils with a very wide range of partnerships and statutory and voluntary sector agencies. Increasingly there has been more co-operation and joint development between the six District Councils, Worcestershire County Council, its partners and other local Authorities outside Worcestershire. District Councils are required to produce comprehensive, needs led, Housing Strategies and Homelessness Strategies which focus primarily on an area's needs. Increasingly these strategies are required</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN Significant effect upon two or more wards. Key strategy for the authority.</p>

	<p>to take a much wider geographical overview and respond to increasingly complex policy and strategic policy requirements of Government, key partners and stakeholders</p> <p>Within Worcestershire, in principle agreement has been given by Local Authority Leaders and Chief Executives to progress towards a countywide Housing Strategy that would pick up national and regional issues as well as Local Strategic Partnership (LSP) priorities for the county. It would include a local focus for each of the districts with Actions Plans that reflected the key outcomes for partners and lock housing strategy and policy into the Local Strategic Partnership. This will also greatly assist with Worcestershire's approach to the new Comprehensive Area Assessment (CAA).</p>	
<p>CONSULTATION DETAILS</p> <p>Stakeholders District Councils County Council PCT RSL's Support Providers Homes and Communities Agency WMRA</p> <p>DECISION TO BE MADE IN PARTNERSHIP WITH Other Worcestershire district councils Worcestershire County Council</p>	<p>Method of Consultation</p> <p>Two strategic consultation events were held on 11th September (Bromsgrove) and 28th September (Wychavon), these were followed up by a number of focus groups set up to reflect all client groups.</p>	<p>Consultation period or dates</p> <p>Final consultation upon the draft document will take place during January 2010.</p>

OVERVIEW BOARD MEETING SCHEDULE AND WORK PROGRAMME 2009/10

2nd March 2010

The Overview Board (OB) is forward looking and plays a major part in the development of Council policy.

1. ITEMS FOR FUTURE MEETINGS (INCLUDING UPDATES)

1.1 Schedule of meetings and agenda items

See Appendix 1 - Schedule of meetings and agenda items.

1.2 Standing Items

The following items will be considered at regular intervals, as indicated.

- The Forward Plan

The Forward Plan consists of Key Decisions which it is proposed will be taken over forthcoming months. Additional information is also supplied in relation to anticipated reports due to be considered by the Cabinet during 2009/2010. The Forward Plan is to be considered at regular intervals, as indicated.

- Recommendation Tracker

A quarterly report monitoring the implementation of overview recommendations. Considered every quarter.

2. OVERVIEW BOARD TASK GROUPS

2.1 Current Overview Board Task Groups

See Appendix 2a - Current Overview Board Task Groups

2.2 Task Group Reviews

Consideration of the implementation progress of OB Task Group recommendations agreed by the Cabinet, considered by the reconvened Task Group.

See Appendix 2b - OB Task Group Reviews

3.0 OUTCOME OF PREVIOUS MEETINGS

The recorded outcome of previous meetings of the Overview Board, including and recommendations made.

See Appendix 3 – Outcome of Previous Meetings

Appendix 1 - Schedule of meetings and agenda items

Date of Meeting	Subject	Description	Witnesses Department and Leader Officers Community Partners etc	Decision Maker(s) / Decision Date	Possible Outcomes
2 nd March 2010	Community Involvement in the Democratic Process Task Group Update	Update from the Chairman of the Task Group	<i>Cllr L. Turner – Chairman of the Task Group</i> <i>Head of Legal, Equalities & Democratic Services</i>	<i>The Overview Board 30th March 2010</i>	
30 th March 2010	Community Involvement in the Democratic Process Task Group Report and Recommendations	A report of the Head of Legal, Equalities and Democratic Services to agree the report and recommendations of the Community Involvement in the Democratic Process Task Group.	<i>Cllr L. Turner – Chairman of the Task Group</i> <i>Head of Legal, Equalities & Democratic Services</i>	<i>The Overview Board 5th Jan)</i>	Agreement of the Community Involvement in the Democratic Process Task Group report and recommendations
	Bromsgrove Planning Policy To consider the Council's planning policy framework the planning process and opportunities for local	A report to consider the outcome of the peer review of planning.	<i>Cllr Mrs J Dyer – Cabinet Member for Planning and Transport</i> <i>Phil Street – Executive Director of</i>	Cabinet <i>Cllr Mrs J Dyer – Cabinet Member for Planning and Transport</i>	

	<p>democratic influence over the development of local planning policies and strategies.</p>		<p>Partnerships & Projects</p> <p>David Hammond - Head of Planning & Environmental Services</p>		
	<p>Licensing Policy in Bromsgrove (link with Bromsgrove Planning Policy) To consider the Council's licensing policy and opportunities for local democratic influence over the development of local licensing policies and strategies.</p>	<p>To consider the linkages between the Licensing and Planning process of the council</p>	<p>Phil Street – Executive Director of Partnerships & Projects</p> <p>David Hammond - Head of Planning & Environmental Services, Sharon Smith – licensing officer.</p>		
	<p>Implementation of the Civil Parking Enforcement proposals (verbal update)</p>	<p>An update on the future implementation of the Civil Parking Enforcement proposals upon the conclusion of the Agency Agreement with the County Council.</p>	<p>John Stanliand – Executive Director Planning, Regeneration, Regulatory, Housing Services</p> <p>Guy Revans Head of</p>	<p>The Cabinet</p> <p>Cllr James Duddy – Cabinet Member for Economic Development, Retail Regeneration and Revenue Generation.</p>	

			<i>Environmental Services</i>		
	Overview & Scrutiny Proposal - Railway Station Development (Councillor Mrs. J. M. L. A. Griffiths)		<i>John Stanliand – Executive Director Planning, Regeneration, Regulatory, Housing Services</i>		
27 th April 2010	The Worcestershire Older Peoples' Strategy To consider the Worcestershire Older Peoples' Strategy levels 3, 4 and 5.		<i>Hugh Bennett - Assistant Chief Executive</i> <i>Keith Hoare - Joint Commissioning Officer, Joint Commissioning Unit, Worcester County Council T 01905 822631</i> <i>Catherine Driscoll – Head of Adult Social Care, Worcestershire County Council</i> <i>Peter Arch –</i>	Worcestershire County Council & WPCT Cllr M Sherrey – BDC Cabinet Member for Vulnerable and Older People	

			<i>Head of Joint Commissioning Unit, Worcestershire County Council</i>		
	Implementation of the Civil Parking Enforcement proposals (written report)	A report on the future implementation of the Civil Parking Enforcement proposals upon the conclusion of the Agency Agreement with the County Council.	<i>Cllr James Duddy – Cabinet Member for Economic Development, Retail Regeneration and Revenue Generation.</i> <i>Guy Revans Head of Environmental Services</i>	The Cabinet <i>Cllr James Duddy – Cabinet Member for Economic Development, Retail Regeneration and Revenue Generation.</i>	
2010/2011 M. YEAR					
June 2010	PPG17 Outturn / Sports Hub Provision	At its meeting on 2nd June 2009, the Overview Board considered the PPG17 Outturn and Sports Hub Provision reports submitted to the Cabinet on 3rd June 2009. The Board resolved that further	<i>Michael Bell - Head of Street Scene and Community</i> <i>John Godwin – Deputy Head of Street Scene and Community</i>	<i>Cllr Roger Smith – Cabinet Member for Youth, Sports, Recreation and Culture</i>	

		consideration be given to the issues in 12 months time in order to make an assessment of the delivery of services as outlined within the reports.			
	Recommendation Tracker - <i>Permanent Item</i> - <i>Quarterly</i>	A quarterly report monitoring the implementation of overview recommendations. The next tracker report will be due October 2009.	<i>Head of Legal, Equalities & Democratic Services & Service Head(s) of relevant department(s)</i>	<i>Cabinet & delegated persons (see Scheme of Delegation)</i>	A recommendation may be deemed implemented and “case closed” or not implemented and referred to a future meeting of the OB for review or referred back the decision maker.
December 2010 (TBC)	The New Council House Accommodation	To consider the plans and options for the new Council House premises.	Cllr G. N. Denaro – Deputy Leader of the Council and Cabinet Member for Resources.	Cabinet	
	Council Procurement To consider the policy and procedures for Council procurement, including the Contract and Procedure rules and tendering policy	The Overview Board 2 nd February 2010 resolved that a detailed review of the procurement arrangements be included in the Overview Board Work Programme for the year 2010/11.	<i>Cllr G Denaro – Cabinet Member for Resources</i> <i>Jayne Pickering - Head of Financial Services</i>	Cabinet <i>Cllr G Denaro – Cabinet Member for Resources</i>	

	(Task Group)				
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Appendix 2a - Current OB Task Groups

Current Task Groups	Date Report Due	Other Information
Community Involvement in the Democratic Process	30 th March 2010	The Task Group has been set up “To consider ways to improve community involvement in the democratic process and preparations for Democracy Year 2010 – 2011”.

Appendix 2b - OB Task Group Reviews

Task Group	Date of Review (when Task Group is due to reconvene)
Anti-Social Behaviour and Alcohol Free Zones	March 2010
Older People	March 2011

March 2010	Anti-Social Behaviour and Alcohol Free Zones Task Group Recommendations Implementation Review	A report to consider the implementation of the Task Group recommendations agreed by the Cabinet	Tony Beirn – Executive Director (Services)	<i>The Cabinet Cllr M. J. A. Webb (Portfolio Holder for Community and Customer Engagement and Community Safety)</i>	The recommendations may be deemed implemented and “case closed” or not implemented and referred to a future meeting of the OB for review or referred back the decision maker.
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<p>March 2011</p>	<p>Older People Task Group Review</p>	<p>A Task Group report to present the conclusions and recommendations of the Task Group investigation.</p>	<p>Cllr Mrs Bunker – Chairman of the Older People Task Group</p> <p>Cllr Mrs M. A.Sherrey – portfolio holder Vulnerable and Older People.</p> <p><i>Hugh Bennett - Assistant Chief Executive</i></p>	<p>The Overview Board (2nd Feb 2010)</p> <p>The Cabinet (March 2010)</p>	<p>The recommendations may be deemed implemented and “case closed” or not implemented and referred to a future meeting of the OB for review or referred back the decision maker.</p>
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Appendix 3 – Outcome of Previous Meetings

Date of Meeting	Agenda Items/Topics	Evidence/Reports	Witnesses (inc. Department and Leader Officers)	Decision Maker(s) / Decision Dates	Outcomes/ Recommendations
1 Sep 2009 6.00 p.m.	Forward Plan of Key Decisions and Anticipated Cabinet Reports (Split into 2 items) <i>Standing Item</i>		<i>Head of Legal, Equalities & Democratic Services</i>	<i>Cabinet & delegated persons (see Scheme of Delegation)</i>	Inclusion of the Key Decisions on future OB meeting agendas for pre-decision consideration.
	Older People Task Group Chair's update	Cllr Mrs Bunker to give brief verbal update to each meeting			
6 Oct 2009 6.00 p.m.	Older People Task Group Chair's Update	Cllr Mrs Bunker to give brief verbal update to each meeting	n/a		
	Forward Plan of Key Decisions and Anticipated Cabinet Reports (Split into 2 items) <i>- Standing Item</i>		<i>Head of Legal, Equalities & Democratic Services</i>	<i>Cabinet & delegated persons (see Scheme of Delegation)</i>	Inclusion of the Key Decisions on future OB meeting agendas for pre-decision consideration.
3 Nov 2009 6.00 p.m	The Corporate Communications Strategy	To consider the communications strategy of the council and make any immediate recommendations for its further development to Cabinet on 4 th November 2009 and identify the key	<i>Hugh Bennett - Assistant Chief Executive</i> <i>Anne-Marie Darroch - Communications and Customer First Manager</i>	Cllr Hollingworth – The Leader Cabinet 4th November 2009	RECOMMENDED: (a) that the Mosaic system be employed to inform targeted messages to different groups of residents across the District;

		<p>linkages of the strategy to the proposed Task Group on Improving Residents' Satisfaction</p>		<p>(b) that a simple easy to read breakdown of BDC's responsibilities and service provision be provided periodically at key times of the year to residents to communicate how BDC allocates spending according to residents' priorities and BDC budget allocations, emphasising value for money;</p> <p>(c) that more focus be given on communications to local neighbourhoods and communities outside the town centre, including schemes such as the events stalls in town centres and similar to the Bromsgrove District Housing Trust bus, to ensure that BDC communications reach all sections of the community across the District;</p> <p>(d) that linkages are enhanced between the Communications</p>
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					<p>Strategy and council services communications needs and other strategic service plans to ensure that council services communications are fully supported through the Communications Strategy and vice versa;</p> <p>(e) that defined strategic communications processes are established to enhance and facilitate appropriate communications for shared services, including appropriate shared costs and service to service arrangements.</p> <p>RESOLVED that the Communication Strategy be considered where appropriate during consideration of forthcoming Overview and Scrutiny topics.</p>
	Implementation of the Civil Parking Enforcement proposals	A report back on the implementation of the Civil Parking Enforcement proposals	<i>Michael Bell Head of Street Scene and Community</i>	The Cabinet <i>Cllr James Duddy – Cabinet Member for</i>	

	<i>(verbal update)</i>	upon the conclusion of the Agency Agreement with the County	<i>Steve Martin - Transport and Engineering Officer, Street Scene and Community</i>	<i>Economic Development, Retail Regeneration and Revenue Generation.</i>	
	Report of the quarterly meeting between the Leader and the Chairman of the Overview Board.	The Chairman to give a verbal update.	<i>Head of Legal, Equalities & Democratic Services</i>	The Overview Board 3 rd Nov 2009	Consideration of any proposals from the Leader arising from the meeting.
	Overview Board Work Programme and meeting schedule	The results of the Overview and Scrutiny Work Planning Workshop and Updated Scrutiny Board Work Programme. Proposals to be received for Community Involvement in the Democratic Process Task Group.	<i>Head of Legal, Equalities & Democratic Services</i>	The Overview Board 3 rd Nov 2009	Agreement of topics allocated to the Overview Board and prioritised.
2 Feb 2010 6.00 p.m.	Community Involvement in the Democratic Process Task Group Terms of Reference and Membership.	A report of the Head of Legal, Equalities and Democratic Services to agree the Terms of reference, membership and project plan for the Community Involvement in the Democratic Process Task Group.	<i>Head of Legal, Equalities & Democratic Services</i> <i>Hugh Bennett - Assistant Chief Executive</i>	<i>The Overview Board</i> <i>2 Feb 2010</i>	RESOLVED: (a) that the membership of the Task Group be agreed; (b) that the terms of reference of the Community Involvement in the Democratic Process Task Group as set out in the report be agreed; (c) that the Task Group commence its investigation as soon as possible and

					report back to the Overview Board on 30th March 2010; and (d) that the Task Group be re-named "Community Involvement in Local Democracy".
	<p>Council Procurement</p> <p>To consider the policy and procedures for Council procurement, including the Contract and Procedure rules and tendering policy.</p>	<p>A report to consider the policy and procedures for Council procurement, including the Contract and Procedure rules and tendering policy.</p> <p>Inc. The Procurement and Value for Money Action Plan</p>	<p><i>Cllr G Denaro – Cabinet Member for Resources</i></p> <p><i>Jayne Pickering – Head of Financial Services</i></p>	<p>Cabinet</p> <p><i>Cllr G Denaro – Cabinet Member for Resources</i></p>	<p>RESOLVED:</p> <p>(a) that the Board note the current arrangements in place in relation to procurement and relevant regulations; and</p> <p>(b) that a detailed review of the procurement arrangements be included in the Overview Board Work Programme for the year 2010/11.</p>
	<p>Implementation of the Civil Parking Enforcement proposals</p> <p>(written report)</p>	<p>A report on the future implementation of the Civil Parking Enforcement proposals upon the conclusion of the Agency Agreement with the County Council.</p>	<p><i>Cllr James Duddy – Cabinet Member for Economic Development, Retail Regeneration and Revenue Generation.</i></p> <p><i>Michael Bell Head of Street Scene and Community</i></p>	<p>The Cabinet</p> <p><i>Cllr James Duddy – Cabinet Member for Economic Development, Retail Regeneration and Revenue Generation.</i></p>	<p>RESOLVED:</p> <p>a - that the Head of Environmental Services be asked to attend the Overview Board meeting on 30th March 2010 to provide a verbal update; and</p> <p>b - that the Overview Board receive a written report on the</p>

					Implementation of the Civil Parking Enforcement Proposals at the Overview Board meeting on 27th April 2010.
	Older People Task Group Report	A Task Group report to present the conclusions and recommendations of the Task Group investigation.	Cllr Mrs Bunker – Chairman of the Older People Task Group Cllr Mrs M. A. Sherrey – portfolio holder Vulnerable and Older People. <i>Hugh Bennett - Assistant Chief Executive</i>	The Overview Board (2 nd Feb 2010) The Cabinet (March 2010)	RESOLVED: (a) that the report and recommendations contained within it are approved; and (b) that the report be submitted to Cabinet.
	Forward Plan of Key Decisions and Anticipated Cabinet Reports (Split into 2 items) <i>Standing Item</i>		<i>Head of Legal, Equalities & Democratic Services</i>	<i>Cabinet & delegated persons (see Scheme of Delegation)</i>	Inclusion of the Key Decisions on future OB meeting agendas for pre-decision consideration.
	Recommendation Tracker - <i>Permanent Item</i> - <i>Quarterly</i>	A quarterly report monitoring the implementation of overview recommendations.	<i>Head of Legal, Equalities & Democratic Services & Service Head(s) of relevant department(s)</i>	<i>Cabinet & delegated persons (see Scheme of Delegation)</i>	RESOLVED: (a) that the Overview Board Quarterly Recommendation Tracker be noted and updated; (b) that officers make enquiries in

					respect of the implementation of the Anti-Social Behaviour and Alcohol Free Zones Task Group recommendations and report back to the Overview Board at the meeting to be held on 30th March 2010; and that a new template for the Quarterly Recommendation Tracker be submitted to the Overview Board meeting on 30th March 2010 for approval.
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